

CONTRACT REVIEW CHECKLIST

Consistency with Law and School Board Policy:

	Comments
Consistent with School Board Policy	YES
Consistent with Florida, federal and local laws	YES

Contract Terms:

	Comments
Term (Duration of Contract)	12 Months (May 1, 2006- April 30, 2007)
Termination Clause	The Palm Beach Post may terminate the Agreement without notice if the School Board fails to pay any bill when due. The Board may terminate without penalty within 30 days of notice that the Palm Beach Post intends to increase the advertising rates or amend the terms and conditions of the Agreement.
Insurance /Liability Issues/ Indemnification	Please refer to paragraph 4 Collection, paragraph 8 Warranties and Indemnification, and paragraph 10 Limitation of Liability.
Regulatory issues	N/A
Confidentiality Provision	No. The Palm Beach Post will NOT receive confidential student records.
Warranties	Please refer to paragraph 8 Warranties and Indemnification.
Labor Issues	N/A
Disclaimers	N/A
Governing Law & Venue	Governing Law: Florida; Venue: Palm Beach County

Business Principles:

	Comments
Sound Business Principles	Yes.
Reasonableness of Fees	Please refer to Annual Revenue Commitment of \$477,000 and paragraph 3 Payment Terms.
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	Please refer to paragraph 3 Payment Terms.

Other Issues:

	Comments
Conflict of Interest Disclosures	None
Non-Negotiable Issues	Post was unwilling to remove paragraph 10 Limitations of Liability.
Miscellaneous Issues	Late payments accrue interest at the rate of 1.5% per month.
Appropriate Departmental Sign-off	

Special Considerations: _____

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES NO

[Signature]

By: Attorney (Name and Date)